

PROCTORED EXAMINATION AFFIDAVIT

To be submitted along with submissions for CE in: **Colorado, District of Columbia, Hawaii, Montana, Pennsylvania, and Wisconsin**

Self-Study exams must be proctored by a disinterested third-party. A disinterested third-party is an individual not related to the examinee, not an immediate supervisor or employee of the examinee, and not concerned, with respect to possible gain or loss, in the result of a pending course final examination.

The following is to be completed by the exam proctor for each course earning CE credit through The American College.

I was the proctor of The American College course entitled,

_____ for the following individual
(Course title)

_____ and attest to each of the following:
(Student's name)

- I am NOT a relative of the above named student.
- I am NOT the immediate supervisor of the above named student.
- I am NOT an employee of the above named student.
- The above named student completed the examination independently and without assistance from myself or any study aides.

Proctor's Signature: _____
(Sign in ink only)

Proctor's Name: _____

Proctor's Business Address: _____

Proctor's Business Phone #: _____

The following is to be completed by the student for each course earning CE credit through The American College.

By signing, I affirm that I have studied all of the course material prior to taking the final exam and completed the above mentioned course examination independently, without referring to the course material.

Name: _____ **Student ID#** _____
(Please print clearly)

NPN #: _____

Resident State License #: _____

Signature: _____

Date: _____

NOTE: This form must be submitted to The American College with each request for CE certification prior to the issuance of CE credit for the applied state. Email (ce@theamericancollege.edu) or fax (610-526-1402) the completed form to The American College, Attn: CE Administrator, within 24 hours of completion of the seminar/course. **Please do not procrastinate or you will run the risk of not being able to obtain CE credit due to state enforced time constraints imposed on reporting windows.** Rev 07-26-21